



State of Alaska
Department of Commerce, Community and Economic Development
Division of Corporations, Business and Professional Licensing
BOARD OF VETERINARY EXAMINERS
State Office Building, 333 Willoughby Avenue, 9th Floor
PO Box 110806, Juneau, AK 99811-0806
Phone: (907) 465-2542 ★ Fax: (907) 465-2974
E-mail: license@alaska.gov
Website: www.commerce.alaska.gov/occ/pvet.htm

VETERINARY STUDENT PERMIT APPLICATION

**An individual must hold a veterinary student permit before beginning an externship in the state.
See 12 AAC 68.500 and 08.98.188.**

Please read the application, statutes, regulations, and all instructions carefully. It is your responsibility to be aware of licensing requirements and provide all necessary documentation. No permit will be issued until your application file is complete.

The following documents must be on file to be considered for a Veterinary Student Permit:

1. Completed, notarized student permit application.
2. **Fees made payable to the State of Alaska.**
\$50.00 nonrefundable student permit fee
3. A letter of good standing received by the division from the dean of the applicant's veterinary school, verifying applicant is in fourth year of veterinary school.
4. Completed, notarized Declaration of Sponsorship of Veterinary Student form.

GENERAL INFORMATION

PERMIT INFORMATION

A student permit issued under this section is nonrenewable and is valid for one year from the date of issue or until the date of the applicant's graduation from the applicant's accredited college of veterinary medicine, whichever occurs first.

ADDRESS CHANGE

In accordance with 12 AAC 02.900, a person must notify the Division **in writing** of a change of address. We will accept a fax, e-mail, or written notice that comes directly from the licensee or applicant. We will not accept a telephone call for a change of address. A change of address form may be obtained from the division's website at: www.commerce.alaska.gov/occ under "Professional Licensing."

SOCIAL SECURITY NUMBER

Alaska Statute 08.01.060(b) requires an applicant for a professional license to provide a United States Social Security Number. Applicants who do not have a social security number must complete the "Request for Exception from Social Security Number Requirement" form located on the division's website at: www.commerce.alaska.gov/occ or contact the division to request the form.

PUBLIC INFORMATION

Please be aware that all information on the application form will be available to the public, unless required to be kept confidential by state or federal law. Information about current licensees, including mailing addresses, is available on the Division's website at: www.commerce.alaska.gov/occ under "License Search."

PAYMENT OF CHILD SUPPORT STUDENT LOAN PAYMENTS

If the Alaska Child Support Enforcement Division has determined that you are in arrears on child support, or if the Alaska Commission on Post-Secondary Education has determined you are in loan default, you may be issued a nonrenewable temporary license valid for 150 days. Contact Child Support Services at (907) 269-6900 or the Post-Secondary Education office at (907) 465-2962 or 1-800-441-2962 to resolve payment issues.

STATUTES AND REGULATIONS

The complete set of Board of Veterinary Examiner's Statutes and Regulations is available on the board's website at www.commerce.alaska.gov/occ/pvet.htm. If you are unable to download the statutes and regulations, please contact the division and request a copy by mail.

12 AAC 68.500. Student permit. (a) The board will issue a student permit to an applicant who meets the requirements of AS 08.98.188 and this section.

(b) An applicant for a student permit under this section must submit to the department

(1) a complete application, on a form provided by the department;

(2) the applicable fees established in 12 AAC 02.350;

(3) a letter of good standing from the dean of the applicant's accredited college of veterinary medicine verifying the applicant is in the applicant's fourth year of veterinary school; and

(4) a signed sponsor statement from a veterinarian licensed in this state stating that the veterinarian will supervise the student as specified in AS 08.98.188

(c) A student permittee must be sponsored by a specific veterinarian licensed in this state, but may work under the appropriate supervision of another veterinarian licensed in this state in the same practice as the sponsor.

(d) A student permit issued under this section is nonrenewable and is valid for one year from the date of issue or until the date of the applicant's graduation from the applicant's accredited college of veterinary medicine, whichever occurs first. (Eff. 09/19/09, Register ____)

VET



State of Alaska
Department of Commerce, Community and Economic Development
Division of Corporations, Business and Professional Licensing
BOARD OF VETERINARY EXAMINERS
State Office Building, 333 Willoughby Avenue, 9th Floor
PO Box 110806, Juneau, AK 99811-0806
Phone: (907) 465-2542 ★ Fax: (907) 465-2974
E-mail: license@alaska.gov
Website: www.commerce.alaska.gov/occ/pvet.htm

For Division Use Only

VETERINARY STUDENT PERMIT APPLICATION

THIS APPLICATION MUST BE COMPLETED IN FULL. If any section does not apply, please write N/A in the space provided. TYPE OR PRINT IN INK ALL INFORMATION. **Make check or money order payable to the State of Alaska.**

Student Permit Fee: \$50.00

I HEREBY MAKE APPLICATION for Veterinary Student Permit in the State of Alaska.

Name: _____
Last First Middle

Mailing Address: _____
Street or P.O. Box City State Zip Code

U.S. Social Security Number: _____ Date of Birth: _____ Sex: _____

Work Telephone: _____ Home Telephone: _____

E-mail: _____

VETERINARY EDUCATION

Name of School: _____ City and State: _____

Dates Attended: _____ Expected date of Graduation: _____

I HEREBY CERTIFY that the information contained in this application is true and correct to the best of my knowledge. I further certify that all credentials supplied by me are true and correct. I understand that any false information or falsification of credentials may result in failure to obtain a student permit to practice as a veterinarian intern in the State of Alaska.

SIGN HERE 

Signature of Applicant

SUBSCRIBED AND SWORN to before me, a notary public, in and for the State of _____ this _____ day of _____, 20____.

NOTARY SEAL



Notary Public
My Commission Expires: _____

Department of Commerce, Community, and Economic Development
Division of Corporations, Business and Professional Licensing
BOARD OF VETERINARY EXAMINERS
333 Willoughby Avenue, 9th Floor
P.O. Box 110806
Juneau, Alaska 99811-0806
Phone: (907) 465-2542
E-mail: license@alaska.gov
Website: www.commerce.alaska.gov/occ/pvet.htm

DECLARATION OF SPONSORSHIP OF VETERINARY STUDENT EXTERNSHIP

An individual must hold a veterinary student permit before beginning an externship in the state.

To be completed by the Student's sponsor.

I, _____, will be the supervising veterinarian of _____
(Name of Supervisor) (Name of Student)

for the period of _____ through _____. I further attest that I have read AS 08.98.188 listed below and agree to abide by the requirements of that statute in my role as supervising veterinarian.

License Number

Printed Name of Supervisor

Signature of Supervisor

SUBSCRIBED AND SWORN to before me, a Notary Public, in and for the State of _____
this _____ day of _____, 20 _____.

NOTARY SEAL

Notary Public

My Commission Expires: _____

- Sec. 08.98.188. Student permit.** (a) The board may approve the issuance of a student permit to a student enrolled in and in good standing at an accredited college of veterinary medicine who has completed three years of study and is participating in an externship program as part of the college's educational curriculum.
- (b) A student permit is valid for not longer than one year and may not extend beyond the student's graduation.
- (c) A holder of a student permit is subject to the following limitations:
- (1) assistance in diagnosis and surgery must be under the immediate supervision of a veterinarian licensed in this state;
 - (2) assistance in treatment must be under the direct or indirect supervision of a veterinarian licensed in this state;
 - (3) not more than one student permit holder at a time may be under the direct supervision of a veterinarian licensed in this state; and
 - (4) a veterinary practice may not retain more than two student permit holders at a time.
- (d) The board shall establish requirements for student permits by regulation.
- (e) A person holding a permit under this section is not subject to provisions of this chapter other than this section.
- (f) In this section,
- (1) "direct supervision" means the supervising veterinarian is on the premises where the animal is being treated and is quickly and easily available;
 - (2) "immediate supervision" means the supervising veterinarian is in the immediate area and within audible and visual range of the animal patient and the person treating the patient;
 - (3) "indirect supervision" means the supervising veterinarian does not need to be on the premises but has given either written or oral instructions for the treatment of the animal;
 - (4) "veterinary practice" means a business that provides veterinary services.

