



STATE OF ALASKA
DEPARTMENT OF COMMERCE, COMMUNITY, AND ECONOMIC DEVELOPMENT
DIVISION OF CORPORATIONS, BUSINESS AND PROFESSIONAL LICENSING
BOARD OF PROFESSIONAL COUNSELORS
P.O. BOX 110806
JUNEAU, ALASKA 99811-0806
TELEPHONE: (907) 465-2551
E-mail: license@alaska.gov

CONTINUING EDUCATION PROVIDER'S APPROVAL FORM

In order for the Board of Professional Counselors to review programs offered by providers for continuing education, this form must be filled out and submitted to the above address for board review.

In accordance with 12 AAC 62.320(a), to be accepted by the board, continuing education must contribute directly to the professional competency of a professional counselor and must be directly related to the skills and knowledge required to implement professional counseling principles and methods. The definition of the "practice of professional counseling" means:

The application of principles and methods, or procedures of the counseling profession to diagnose or treat, other than through the use of projective testing or individually administered intelligence tests, mental or emotional disorders that are referenced in the standard diagnostic nomenclature for individual, group, and organizational therapy, whether cognitive, affective, or behavioral, within the context of human relationships and systems; if otherwise within the scope of this paragraph, "practice of professional counseling" includes:

- (A) the professional application of evaluation techniques, treatments, and therapeutic services to individuals and groups for the purpose of treating the emotional and mental disorders;
- (B) an applied understanding of the dynamics of the individual and of group interactions, along with the application of therapeutic and counseling techniques for the purpose of resolving intrapersonal and interpersonal conflict and changing perceptions, attitudes, and behaviors in the area of human relationships; and
- (C) consistent with regulations adopted by the board under AS 08.29.020(a)(4), administration and use of appropriate assessment instruments that measure or diagnose problems or dysfunctions within the course of human growth and development as part of a counseling process or in the development of a treatment plan.

In accordance with 12 AAC 62.320(b)(2), courses, seminars, and workshops offered or approved by the following do not need to be pre-approved for continuing education:

- (A) American Counseling Associations;
- (B) Alaska Counseling Association;
- (C) American Psychological Association;
- (D) American Association of State Social Work Boards;
- (E) National Association of Social Workers;
- (F) American Association for Marital and Family Therapy;
- (G) National Board of Certified Counselors (NBCC);
- (H) Alaska Commission for Behavioral Health Certification;
- (I) Alaska Psychological Association;
- (J) Alaska School Counselor Association;
- (K) Alaska Chapter of the National Association of Social Workers;
- (L) American School Counselor Association;
- (M) Alaska Department of Health and Social Services;
- (N) Co-Occurring Disorders Institute, Inc.;
- (O) Alaska Rural Behavioral Health Training Academy;
- (P) National Association of Alcohol and Drug Abuse Counselors;
- (Q) Regional Alcohol and Drug Abuse Counselor Training Program.



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Name of Sponsoring Organization: _____

Complete Address: _____

Email address: _____ Telephone #: _____

Title of Course: _____

Date(s) and Location(s) Course Being Offered: _____

Learning Purposes and Objectives as they relate to the Professional Counseling definition, AS 08.29.490:

Instructor(s) Credentials (if this is a conference, please attach a copy of the brochure and a list of presenters and their credentials): _____

Which state(s) has approved your program and which professional association(s) has approved the program:

Number of Contact Hours Given: _____

Note: You must include an agenda to support the number of hours you are requesting.