

FOR OFFICE USE ONLY

APPROVED  
 DENIED

Contact Hours: \_\_\_\_\_

Date of Approval: \_\_\_\_\_

**DEPARTMENT OF COMMERCE, COMMUNITY, AND ECONOMIC DEVELOPMENT**  
**DIVISION OF CORPORATIONS, BUSINESS AND PROFESSIONAL LICENSING**  
**CONTRACTOR LICENSING SECTION**  
**333 WILLOUGHBY AVENUE, 9<sup>TH</sup> FLOOR, JUNEAU, AK 99801**  
**P.O. BOX 110806, JUNEAU, AK 99811-0806**  
**If your company assignment begins with A – E contact: (907) 465-8443**  
**If your company assignment begins with F – N contact: (907) 465-8444**  
**If your company assignment begins with O – Z contact: (907) 465-5372**  
**Website: www.commerce.state.ak.us/occ/**

FOR OFFICE USE ONLY

**RESIDENTIAL ENDORSEMENT CONTINUING COMPETENCY APPROVAL APPLICATION**

Course Title: \_\_\_\_\_

Each known date and location of course/or when taken: \_\_\_\_\_

Sponsor: \_\_\_\_\_

Sponsor Mailing Address: \_\_\_\_\_

Sponsor Contact Name: \_\_\_\_\_ Contact Telephone: \_\_\_\_\_

Attendee Name and Address (if applicable): \_\_\_\_\_

Number of Contact Hours Requested: \_\_\_\_\_

Is this course related to "technical topics"?  Yes  No

Technical topics include:

- architecture and interior design
- construction codes
- materials and energy issues
- remodeling issues
- construction techniques

Is this course business related?  Yes  No

Per 12 AAC 21.650(f), the department will not accept more than a total of eight contact hours per licensing period for continuing competency activities in business related topics.

Business related topics include:

- building and property management
- labor, safety, and health issues
- organization and business management
- cardiopulmonary resuscitation (CPR)
- land development and environmental regulations
- finance and housing programs
- marketing and customer service
- trends and forecasting housing markets
- first aid

**How does this course contribute directly to the professional competency of a residential contractor, relating to the skills and knowledge required to work as a residential contractor (required by 12 AAC 21.660)?**

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**THE FOLLOWING MUST BE ATTACHED BEFORE THIS APPLICATION WILL BE CONSIDERED:**

- Detailed outline, which provides content, and clearly breaks down the amount of time spent on each portion of the course.
- Copy of the certificate of completion.

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_