



Alaska Department of Commerce, Community, and Economic Development  
 Division of Corporations, Business and Professional Licensing  
**BOARD OF BARBERS AND HAIRDRESSERS**  
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**ESTHETICIAN STUDENT  
 NOTICE OF TERMINATION OF TRAINING**

*(This form is to be used when a student has not completed their training)*

12 AAC 09.130(e) requires that within 20 working days after termination of instruction of a student a school owner must notify the department, on a form provided by the department, of the termination. The termination report must include the date of the student's enrollment, the date of termination, the total number and types of operations performed by the student, and the total number of hours and types of training received by the student. The termination report is subject to audit and may be utilized to establish credit hours for transfer and reenrollment under 12 AAC 09.135.

\_\_\_\_\_  
 Name of Student/Apprentice

\_\_\_\_\_  
 Student's Permit Number

\_\_\_\_\_  
 Address of Student/Apprentice

\_\_\_\_\_  
 Name of School or Shop Where Training Received

Date Enrolled: \_\_\_\_\_

Date Terminated: \_\_\_\_\_

I hereby certify that the above-named student obtained the following Practical Operations in accordance with 12 AAC 09.163. The total number of operations performed is indicated below:

<u>Subject</u>	<u>Number of Practical Operations Performed</u>
manual, including skin analysis, cleansing, manipulations, packs and masks .....	_____
electrical, including the use of all electrical modalities and electrical apparatus, including dermal lights for facials and skin-care purposes.....	_____
eyebrow arching and hair removal, including the use of wax, manual or electric tweezers and depilatories for the removal of superfluous hair .....	_____

**Subject**

**Number of Practical  
Operations Performed**

makeup, including skin analysis, complete and corrective  
makeup, and the application of false eyelashes ..... \_\_\_\_\_

Theory Hours..... \_\_\_\_\_ hours

State Law (Statutes and Regulations) ..... \_\_\_\_\_ hours

**I further certify that the above-named student/apprentice received the following hours of training in accordance with 12 AAC 09.163:**

**Total Hours of Training Received:** \_\_\_\_\_

**I understand that this termination report is subject to audit and may be utilized to establish credit hours for transfer and reenrollment under 12 AAC 09.135.**

\_\_\_\_\_  
Signature of Instructor or School Owner

SUBSCRIBED AND SWORN TO before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

SEAL

\_\_\_\_\_  
Notary Public

My Commission Expires: \_\_\_\_\_