

CHAPTER 11 (Revised 9/7/04)

CITY ATTORNEY

Sections:

1. City attorney.
2. Duties of city attorney.

**Section 1. City attorney.**

There may be a city attorney who shall be appointed by the mayor subject to confirmation by the council. He/she shall hold office at the pleasure of the council, unless this authority is delegated to the chief administrative officer.

**Section 2. Duties of city attorney.**

The city attorney may:

- A. Be charged with the performance of all legal services of the city, including those of legal advisor to the council, the mayor, and to all departments and offices of the city;
- B. Upon the request of the city council, take necessary steps to arrange for the prosecution of violations of the city ordinances;
- C. Represent the city in all matters, civil and criminal, in which the city is interested;
- D. Draft any ordinance when required by the city council or mayor;
- E. Perform such other duties as may be required by the city council or mayor;
- F. Attend meetings of the city council;
- G. Report to the city council promptly all suits brought against the city;
- H. Call to the attention of the city council and the mayor all matters of law affecting the city;
- I. Render all opinions in writing, as far as is practicable;
- J. Maintain a record of all opinions rendered and turn such record over to his successor in office; and
- I. Perform such other duties as the mayor or council may require.